Puxico Public Library Code of Conduct

In order to provide an atmosphere conducive to the appropriate use of Puxico Public Library services and facilities, patrons are required to comply with this policy while on the Puxico Public Library property. The Puxico Public Library property includes all buildings, entryways, sidewalks, parking lots, and surrounding grounds, unless otherwise noted. Children under the age of 6 (six) must be supervised by someone 14 (Fourteen) years or older.

Failure to comply with the Puxico Public Library established rules and regulations may result in permanent expulsion from the property and/or in arrest and prosecution. The following actions are prohibited:

- 1. Any behavior that is disruptive to the Puxico Public Library patrons or staff.
- 2. Any other conduct that violates Federal, State, or local law, ordinance, regulation, or the Puxico Public Library policy.
- 3. Selling and soliciting for services, money, or items.
- 4. Possessing a weapon of any kind, unless authorized by law.
- 5. Theft or damage of Library materials.
- 6. Soliciting customers to sign petitions or give them information on various viewpoints unless at least 3 feet away from the Puxico Public Library entrances. Solicitors may not approach patrons, but they may display signs and make themselves available for inquiry outside the 3-foot limit. Political signage may not be left on Puxico Public Library property except on an election day if we are a polling location.
- 7. Trespassing on Puxico Public Library property.
- 8. Violation of the Puxico Public Library Internet Usage Policy.
- 9. Distributing unapproved printed materials/literature.
- 10. Possessing, consuming, or being under the influence of alcohol or illegal drugs.
- 11. Smoking, tobacco use, or electronic cigarette use within the Puxico Public Library buildings or within 3 feet of entryways, operational windows, or air intakes. The Puxico Public Library operates a tobacco-free campus.
- 12. Consuming snacks near Library equipment or beverages not in approved containers.
- 13. Sleeping, misusing and/or rearranging Puxico Public Library furniture.
 - Accidents do happen, we do understand this!
- 14. Not wearing shoes or a shirt; or wearing clothing deemed offensive to others.
- 15. Bringing animals into the Puxico Public Library buildings other than assistance animals.
- 16. Leaving any person in need of transportation, including a child, at any Puxico Public Library facilitys after closing time in accordance with the Puxico Public Library closing procedures.
- 17. Misuse of restrooms. No changing of clothes (without permission), shaving, or bathing is allowed.
- **18.** Anyone using the computers will do quietly and a single bottom per chair. We are not gathering to watch a show, shouting, laughing loudly, or talking loudly.

- 19. The staff of the Puxico Public Library are not here to babysit your kids. Please understand that if your children are in the building without supervision, they may be asked to leave, especially if they are disruptive. The staff of the Puxico Public Library also reserves the right to call the police if needed.
- 20. Hate speech of any kind will not be allowed within the Puxico Public Library facilities.
 - Use of such speech will warrant patron to be asked to leave the premises, failure to comply will lead to removal or include the involvement of local law enforcement if necessary.

Rules For The Children's Room:

- 1. <u>No Running, Pushing, Hitting or Biting.</u>
- 2. Everyone is to use good manners with others, including children, library staff, volunteers, and adults.
- 3. <u>Be Respectful</u> of the books. These are loaned to you to read. Please, return them in good condition so that other children can enjoy them.
- 4. If you get an item out to play with, please put it away before leaving.
- 5. Parents, You are responsible for your children's behavior, manners, and ability to follow the rules. Please take care of your children. The Puxico Public Library staff is not responsible for the conduct your children show.
- 6. The restroom(s) usage is a privilege. Use them in a clean manner, failure to do so and you will be asked to clean it up.
- 7. If you are reminded by the Puxico Public Library staff or by Volunteers about these rules repeatedly, and yet you still do not comply, You may be asked to leave, You may return only when you can be respectful